

Alternate Bus Pass Request
2026 / 2027 School Year

Dear Parent:

Completion of this form does not automatically guarantee your child will be issued an Alternate Bus Pass. Bus changes will not go into effect until principal approval and you, and the student have received confirmation of the approval. I understand this process will take a minimum of 48 hours to process. A new request form must be completed annually.

Dear Hamilton High School:

This is my request to have an Alternate Bus Pass for my child. He/she lives with me part of the time and his/her other parent/guardian part of the time.

Student Name: _____ Grade Level: _____ Date: _____

Primary Address of student: *This is the regular bus stop. No pass will be issued.*

Parent/Guardian: _____ Phone: () _____

Primary address: _____

Alternate Bus Pass Information: *A bus pass to be issued by the HHS office upon approval of change.*

Parent/Guardian: _____ Phone: () _____

Alternate address: _____

Please issue a pass for:

Every other week (OR) Only on: _____ (Day of the week)

A.M. only _____

P.M. only _____

A.M. and P.M. _____

Reason: _____

Parent/Guardian completing the above information: _____ Date: _____