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House Coordinator x 1550

HFAC Fire Safety Requirements Summary

- Any building material must meet a “Class A” fire and smoke propagation rating.
- Any backdrop or prop that is on the stage must be fire proofed. These items must be built using fire treated wood or be painted with a Class A fire-retardant paint. Paint may be purchased through the Hamilton Fine Arts Center (with two week notice) or Mainstage Theatrical Supply (Milwaukee).
 - Rosco Flamex is the product line of fireproofing material. Each product can be easily applied with a roller, brush, sprayer or by immersion. There are four Rosco Flamex products that will fireproof four main building material categories:
 1. Cotton, muslin and canvas \$39.10/gallon
 2. Polyester, nylon, acrylic, rayon \$48.75/gallon
 3. Unfinished wood, silk, wool blends \$54.75/gallon
 4. Paint additive (add to one gallon of paint) \$12.25
 - Rosco Clear Acrylic: Designed to be diluted with water and applied as an overcoat to a painted surface.
- “Pink Board,” “R-Board” and other poly-foam associated products are **not** acceptable for exposed use in theater productions. Any building material product must meet a "Class A" fire and smoke propagation rating. No thermal plastics or poly-foam materials that can achieve these ratings.
- All props must be properly labeled on the back of the prop, and include the following information:
 - Date the fireproofing took place
 - Type of material that was used
 - Last name of the individual who applied the fire retardant.
- Items that are carried onto the stage as simple hand props [ie costumes and props that are easily carried and held by one person throughout their presence on the stage] do not require fire resistant coatings.
- Open flame of any kind, including candles or lanterns, may not be used at any time.

HFAC Usher Requirements

According to Life Safety Code 12.7.6.1:

Where the occupant load exceeds 250, additional trained crowd managers or crowd manager supervisors shall be provided at a ratio of one crowd manager or crowd manager supervisor for every 250 occupants.

Therefore, at least one member of the HFAC usher core shall be present for every public event.